

DODGE COUNTY EXECUTIVE COMMITTEE

September 6, 2016, 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:00 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Frohling, Kottke, Maly, Marsik, Miller, and Schmidt.

Member absent: Berres (arrived at 8:02 a.m.).

Others present: County Administrator Jim Mielke; County Clerk Karen Gibson; Deputy County Clerk Christine Kjornes; Emergency Management Director Amy Nehls; Emergency Management Deputy Director Joe Meagher; Corporation Counsel John Corey; Clearview Administrator Jane Hooper; and WBEV Radio Station Reporter John Muir.

Supervisor Berres arrived at 8:02 a.m.

Motion by Maly, seconded by Miller to approve the Agenda and allow the Chairperson to go out of order as needed to efficiently conduct the meeting. Motion carried.

Motion by Miller, seconded by Frohling to approve the August 1, 2016, minutes as presented. Motion carried.

Motion by Frohling, seconded by Marsik to authorize out-of-state travel for Clearview Administrator Jane Hooper to attend the Leading Age Conference and Expo in Indianapolis, Indiana, from October 30, 2016 – November 2, 2016. Motion carried. Clearview Administrator Jane Hooper reported that she is a member on the National Leading Age Board, and that funds are available in the Clearview budget to pay all costs for her attendance at this conference and exposition.

Motion by Maly, seconded by Miller to authorize out-of-state travel for 4-H/Youth Development Agent Marie Witzel, and Youth Dairy and Livestock Agent Bonnie Bordon to attend the National Association of Extension 4-H Agents Conference in New Orleans, Louisiana, from October 9 – 13, 2016. Motion carried.

County Clerk Karen Gibson reviewed agenda items for the Tuesday, September 20, 2016, County Board meeting. Ms. Gibson reported that the agenda will include an appointment to the Housing Authority Committee, Resolutions from the Finance Committee, the Health Facilities Committee, the Highway Committee, and the UW-Extension Education Committee. Ms. Gibson further reported that the agenda will include Reports from the Planning, Development and Parks Committee, and an Ordinance from the Highway Committee.

Ms. Gibson reported that she solicited bids for the printing of the 2017 Dodge County Plat Book and received four bids. Motion by Frohling, seconded by Maly to accept the bid submitted by JP Graphics of Appleton, Wisconsin, in the amount of \$2,820, for 800 plat books. Motion carried.

Ms. Gibson provided an oral report to the Committee regarding the preliminary 2017 County Clerk budget. Ms. Gibson reported that the 2017 County Clerk budget shows a decrease from the 2016 budget because the current Chief Deputy does not participate in the Dodge County health insurance plan. Ms. Gibson further reported that the election budget shows a decrease from the 2016 budget because there are only two scheduled elections in 2017. Ms. Gibson further reported that new election equipment will be

DODGE COUNTY EXECUTIVE COMMITTEE

September 6, 2016, 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 2 of 3

purchased in 2017, and it is anticipated that funding for the purchase will come from County Sales and Use Tax receipts and contributions from municipalities in Dodge County. Supervisor Berres asked a question regarding the fee for getting married at the courthouse. Supervisor Marsik asked whether or not municipal town board members could be offered any unsold 2014 Dodge County Plat Books.

Ms. Gibson reported that she has received the conference materials for the Wisconsin Counties Association Annual Conference to be held on September 25-27, 2016 in Milwaukee, Wisconsin, and she will distribute the materials at the September 20, 2016 County Board meeting.

Administrator Jim Mielke provided a brief oral report to the Committee regarding the sanitary pipe replacement project at the Dodge County Detention Facility. Mr. Mielke reported that the bid opening will take place on September 8, 2016, and the Finance Committee and the Building Committee will review the bids and discuss finance options at their joint meeting to be held on September 13, 2016.

Mr. Mielke reported that minor adjustments are anticipated for the 2017 budget of the County Board and County Administrator, and the budgets will be discussed at the Finance Committee meetings scheduled later this month.

The Committee briefly discussed the timeline for review of the performance of the County Administrator. Ms. Gibson stated that she will provide the performance review form to the committee members.

Emergency Management Director Amy Nehls provided an oral report to the Committee regarding the COOP Exercise After Action Report. Ms. Nehls reported that the After Action Report includes areas for improvement that were identified in the exercise, but it does not include the need for a back-up generator at the Mayville site. Ms. Nehls further reported that she and Emergency Management Deputy Director Joe Meagher will meet with Judge Joe Sciascia and Information Technology Director Ruth Otto to tour the Beaver Dam Municipal Court building, because it is not feasible to relocate the Dodge County courts to the Mayville site in the event of an emergency, and it is necessary to establish an alternate site. Supervisor Maly commented that she liked the report, and suggested that tasks be assigned to individual persons in order to establish ownership of the tasks. Supervisor Frohling suggested that tasks be assigned to individual positions, and not to individual persons, because changes in personnel may take place and ownership of tasks may then be lost.

Ms. Nehls provided an oral update to the Committee regarding the NEDA Mine Rescue. Ms. Nehls reported that an After Action Report has been compiled, and that technology was identified in the After Action Report as a critical issue. Ms. Nehls further reported that there were issues with cellular coverage with the Mobile Command Center and also with retrieving maps of the area. Ms. Nehls reported that local, state, and federal personnel worked together for a successful rescue operation. Ms. Nehls reported that Dodge County does not have training in mine rescue or confined space rescue but Dodge County does have training in child abduction, which was utilized. Ms. Nehls stated that she will provide copies of the After Action Report to the Committee members.

Ms. Nehls provided a brief oral update on the Simulcast for DOFIRE 1 channel. Ms. Nehls reported that the DOFIRE1 channel has been successfully upgraded.

DODGE COUNTY EXECUTIVE COMMITTEE

September 6, 2016, 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 3 of 3

Ms. Nehls provided a brief oral report to the Committee regarding the preliminary 2017 Emergency Management budget. Ms. Nehls reported that the updates for DOEM5 and DOHWY1 have been requested as 2017 Capital Improvement projects, and the purchase of a generator for the Mayville COOP site is budgeted for 2018.

Corporation Counsel John Corey provided a brief oral update to the Committee regarding the status of his review of contracts for various departments. Mr. Corey reported that he has completed review of the Zirmed Agreement and that it has not yet been signed by either Dodge County or Zirmed. Mr. Corey further reported that he has completed review of the Experian Health Inc. Agreement, that it has been signed by Dodge County, and that it has not yet been signed by Experian Health Inc. Mr. Corey further reported that these proposed Agreements are related to the current, ongoing implementation of a computerized billing system at the Dodge County Human Services and Health Department. Mr. Corey further reported that he has received a proposed Memorandum of Understanding from Dodge County Sheriff, Dale Schmidt, regarding the Dodge County Emergency Response Team, and that he is in the process of reviewing it.

Mr. Corey provided Committee members with a document entitled *Explanation of Changes in the Amount of Tax Levy in the Proposed 2017 Corporation Counsel Budget Compared to the 2016 Corporation Counsel Budget*. Mr. Corey reported about the proposed 2017 budget for each of the three business units of the Corporation Counsel Department, as set forth in that document. Mr. Corey also provided Committee members with a document entitled *Dodge County, Wisconsin, 2017 Department Budget Report Analysis, Detailed Rev & Expend by Business Unit, For Corporation Counsel – Executive Com.*

Chairman Kottke provided a brief oral update to the Committee regarding the UW-Extension Reorganizational Plan. Mr. Kottke reported that Rick Klemme, Dean and Director of Cooperative Extension, University of Wisconsin-Extension, will retire as of November 1, 2016, and that there have been other staff changes. Mr. Kottke further reported that a survey will be sent by the University of Wisconsin-Extension system to all State of Wisconsin elected officials.

Mr. Mielke reported that he has no updates regarding the Glacial Heritage Development Partnership (GHDP).

Meeting adjourned at 9:12 a.m. by the order of the Chairman.

The next regular meeting is scheduled for **Monday, October 3, 2016 at 8:30 a.m.**

Jeff Berres, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

KAREN J. GIBSON
Dodge County Clerk
kgibson@co.dodge.wi.us



SHELBY J. MILLER
Chief Deputy
smiller@co.dodge.wi.us

Administration Building
127 East Oak Street, Juneau WI 53039
920-386-3605 / Fax: 920-386-4292

CHRISTINE M. KJORNES
Deputy
ckjornes@co.dodge.wi.us

MEMO TO: Executive Committee
Russell Kottke, Chairman

FROM: Karen J. Gibson, County Clerk *kg*

RE: Award Bid for Printing 2016 Dodge County Plat Book

DATE: September 26, 2016

At the September 6, 2016, Executive Committee meeting I reported on the bids that were received for the printing of the plat book with an expected release date of November, 2016. Based on the bids received, the Executive Committee awarded the bid to JP Graphics of Appleton, Wisconsin. On September 13, 2016, I was contacted by JP Graphics advising me that they had made a mistake on the bid. They submitted a new bid on September 13, 2016 as shown below:

- | | | | |
|----|----------------------------------|-----------|--|
| 1. | Westphal Printing of Brownsville | 800 books | \$6,238.23 |
| 2. | Digital Printing of Oshkosh | 800 books | \$6,000.00 |
| 3. | Farm & Home Publishers of Iowa | 800 books | \$6,500.00 (did not meet specs) |
| 4. | JP Graphics of Appleton | 800 books | \$2,820.00 \$5,000 (new bid submitted) |

Thank you.

RESOLUTION NO. _____

A Resolution to Alter the Boundaries of Dodge County Supervisory District No. 19 and Dodge County Supervisory District No. 22, Based on an Annexation

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, on March 20, 2012, the Dodge County Board of Supervisors adopted a 10-year supervisory district plan entitled the *Dodge County – Final Supervisory District Plan As Amended The Second Time Pursuant To 2011 Wisconsin Act 39*, creating county supervisory districts, municipal aldermanic districts, and election wards following the 2010 Census; and,

WHEREAS, Section 59.10(3)(c), of the *Wisconsin Statutes*, allows a county board, in the exercise of its sole discretion, to alter the boundaries of supervisory districts based on annexations which occur after the adoption of the 10-year supervisory district plan, so long as the number of supervisory districts is not changed; and,

WHEREAS, on September 20, 2016, the City of Watertown completed an annexation of a parcel of real estate (parcel), located in the Town of Emmet; and,

WHEREAS, a copy of the annexation ordinance has been marked for identification as Exhibit “A”, and has been attached hereto; and,

WHEREAS, this parcel annexed by the City of Watertown is part of Dodge County Supervisory District No. 19, which consists of Ward 2 of the Town of Emmet, and Wards 1 and 2 of the Town of Lebanon; and,

WHEREAS, it is appropriate to move the annexed parcel into Dodge County Supervisory District No. 22 in the City of Watertown because Dodge County Supervisory District No. 22 consists of Wards 3 and 4 of the City of Watertown; and,

WHEREAS, this Resolution does not change the number of Dodge County Supervisory Districts;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby amends the *Dodge County – Final Supervisory District Plan As Amended The Second Time Pursuant To 2011 Wisconsin Act 39*, by moving the annexed parcel from Dodge County Supervisory District No. 19 to Dodge County Supervisory District No. 22, as shown on the attached document entitled *City of Watertown Annexation and Alterations of the Boundaries of Dodge County Supervisory District No. 19 and Dodge County Supervisory District No. 22*, which has been marked for identification as Exhibit “B”; and,

BE IT FINALLY RESOLVED, that the Chairman of the Dodge County Supervisors shall file a certified copy of this Resolution, including Exhibit "A" and Exhibit "B", with the Secretary of State of the State of Wisconsin in accordance with the provisions of Section 59.10(3)(c)4., of the *Wisconsin Statutes*.

All of which is respectfully submitted this 18th day of October, 2016.

Dodge County Executive Committee:

Russell Kottke

Dennis R. Schmidt

Donna Maly

Joseph M. Marsik

MaryAnn Miller

Jeff Berres

David Frohling

City of Watertown Annexation and Alterations of the Boundaries of Dodge County Supervisory District No. 19 and Dodge County Supervisory District No. 22



AN ORDINANCE

FOR ATTACHMENT OF REAL ESTATE BY BOUNDARY ADJUSTMENT FROM THE TOWN OF EMMET TO THE CITY OF WATERTOWN, DODGE COUNTY, WISCONSIN

Sponsor: John David, Mayor & Chair

Committee: Plan Commission (Positive Recommendation)

WHEREAS, the Estate of Carol Kohlhoff, by its Personal Representative, Bonnie Thelke, by her counsel, Thomas Levi has filed with the Common Council, a Petition for Attachment of Real Estate by Boundary Adjustment from the Town of Emmet to the City of Watertown, Dodge County, Wisconsin; and,

WHEREAS, a copy of said Petition has been reviewed by the Watertown Plan Commission and the Watertown Water Utility and has been given to the Town Board of the Town of Emmet, in compliance with § 66.0307 (2) and (6) of the Wisconsin Statutes; and,

WHEREAS, the City of Watertown and Town of Emmet adopted a Cooperative Plan consistent with § 66.0307, Wisconsin Statutes, and which was approved by the Wisconsin Department of Administration, which identifies areas within the Town of Emmet as expansion areas to attach to the City of Watertown; and

WHEREAS, the proposed territory to be attached is located within the designated Expansion Area of the Town of Emmet to the City of Watertown; and

WHEREAS, the property owners have requested temporary zoning *to wit*, Single-Family Residential – 4 (SR-4) District; and

WHEREAS, the City of Watertown Under Section 8.05(a) of the City of Watertown and Town of Emmet adopted a Cooperative Plan consistent with § 66.0307, Wisconsin Statutes, has given a minimum of ten (10) days advanced, written notice to the Town of Emmet Clerk

WHEREAS, the Town of Emmet has not filed an objection to the attachment with the City; and

WHEREAS, the Watertown Plan Commission and the Watertown Water Utility have indicated their support and positive recommendation for the attachment.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

SECTION 1. That the following described real estate be, and the same is, hereby detached from the Town of Emmet, Dodge County, Wisconsin, and, for the attachment of same to the City of Watertown, Dodge County, Wisconsin, *to wit*:

PARCEL ONE

A parcel of land in the South East ¼ of the South East ¼ of Section Twenty-eight (28) Township Nine (9), North of Range Fifteen (15) East, Town of Emmet, Dodge County, Wisconsin. Being a part of that parcel described in Volume 229, Page 524 of the Record of Deeds for Dodge County, Wisconsin, described as follows:

Commencing at a point on the South line of Section Twenty-eight (28) Township Nine (9) North, Range Fifteen (15) East which is the North Corporation Limits of the City of Watertown, on the center line of Prospect Street. Said point being 884.7 feet West of the Southeast (SE) corner of said Section Twenty-eight (28), Township Nine (9), North, Range Fifteen (15) East; thence North 0° 29' West 211.2 feet to the South line of that property described in Volume 229, page 524; thence North 89° 55' West along said South line 33.0 feet to the point of beginning; thence continuing north 89° 55' West along said South line 100.0 feet; thence North 0° 29' West 90.0 feet; thence South 89° 55' East 100.0 feet; thence South 0° 29' East 90.0 feet to the point of beginning.

TOGETHER WITH a parcel of land in the South East ¼ of the South East ¼ of Section Twenty-eight (28) Township Nine (9), North of Range Fifteen (15) East, Town of Emmet, Dodge County, Wisconsin. Being a part of that parcel described in Volume 229, Page 524 of the Record of Deeds for Dodge County, Wisconsin, described as follows: Commencing at a point on the south line of Section twenty-eight (28) Township Nine (9), North of Range Fifteen (15) East which is the North Corporation Limits of the City of Watertown, on the center line of Prospect Street. Said point being 884.7 feet West of the South East corner of said Section Twenty-eight (28) Township Nine (9), North of Range 15 East; thence North 09° 29' West 211.2 feet to the South line of that property described in Volume 229, Page 524; thence North 89° 55' minutes West along said South line 133 feet to the point of beginning; thence continuing North 89° 55' West along said South line 165 feet; thence North 0° 29' West 90.0 feet; thence South 89° 55' East 165.0 feet; thence South 09° 29' East 90.0 feet to the point of beginning.

PIN: 016-0915-2844-007 (N1526 Prospect Street);

IT IS FURTHER ORDAINED AS FOLLOWS:

That the Parcel One described above be combined with the contiguous, vacant parcel, and located within the City Limits of the City of Watertown, lying to the South of Parcel One immediately adjacent to Parcel One be combined parcels, to wit:

A parcel of land in the South East ¼ of the South East ¼ of Section Twenty-eight (28) Township Nine (9), North of Range Fifteen (15) East, Town of Emmet, Dodge County, Wisconsin. Being a part of that parcel described in Volume 229, Page 524 of the Record of Deeds for Dodge County, Wisconsin, described as follows:

Commencing at a point on the South line of Section Twenty-eight (28) Township Nine (9) North, Range Fifteen (15) East which is the North Corporation Limits of the City of Watertown, on the center line of Prospect Street. Said point being 884.7 feet West of the Southeast (SE) corner of said Section Twenty-eight (28), Township Nine (9), North, Range Fifteen (15) East; thence North 0° 29' West 211.2 feet to the South line of that property described in Volume 229, page 524; thence North 89° 55' West along said South line 33.0 feet to the point of beginning; thence continuing north 89° 55' West along said South line 100.0 feet; thence North 0° 29' West 90.0 feet; thence South 89° 55' East 100.0 feet; thence South 0° 29' East 90.0 feet to the point of beginning.

TOGETHER WITH a parcel of land in the South East ¼ of the South East ¼ of Section Twenty-eight (28) Township Nine (9), North of Range Fifteen (15) East, Town of Emmet, Dodge County, Wisconsin. Being a part of that parcel described in Volume 229, Page 524 of the Record of Deeds for Dodge County, Wisconsin, described as follows: Commencing at a point on the south line of Section twenty-eight (28) Township Nine (9), North of Range Fifteen (15) East which is the North Corporation Limits of the City of Watertown, on the center line of Prospect Street. Said point being 884.7 feet West of the South East corner of said Section Twenty-eight (28) Township Nine (9), North of Range 15 East; thence North 09° 29' West 211.2 feet to the South line of that property described in Volume 229, Page 524; thence North 89° 55' minutes West along said South line 133 feet to the point of beginning; thence continuing North 89° 55' West along said South line 165 feet; thence North 0° 29' West 90.0 feet; thence South 89° 55' East 165.0 feet; thence South 09° 29' East 90.0 feet to the point of beginning.

PIN: 016-0915-2844-007 (N1526 Prospect Street)

And

Lot 7, Plat of Hiller North, City of Watertown, Dodge County, Wisconsin.

PIN: 291-0915-2844-005 (1524 Prospect Street)

IT IS FURTHER ORDAINED AS FOLLOWS:

That the above described real estate shall be made part of the Fourth (4th) Ward of the Sixth (6th) Aldermanic District of the City of Watertown, Dodge County, Wisconsin.

IT IS FURTHER ORDAINED AS FOLLOWS:

That a future, zoning classification on the combined parcel describe above shall be designated as Single-Family Residential – 4 (SR-4) District, under the City of Watertown Zoning Code.

IT IS FURTHER ORDAINED AS FOLLOWS:

That the property address for the combined parcels be established as "1526 Prospect Street, Watertown, Wisconsin 53098."

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect and be in force the day following its passage and publication.

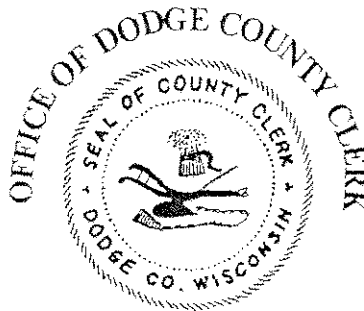
This is to certify that I have compared the attached copy with the original record now on file in my office and that the same is a correct transcript thereof and of the whole thereof. In Testimony Whereof, I have hereunto subscribed my name and affixed the seal of the City of Watertown this 21st day of September, 2016.

Eli Meeb, Deputy Clerk/Treasurer
City Clerk/Treasurer

ADOPTED September 20, 2016
Eli Meeb, Deputy Clerk/Treasurer
CITY CLERK/TREASURER

APPROVED September 21, 2016
John David
MAYOR

KAREN J. GIBSON
Dodge County Clerk
kgibson@co.dodge.wi.us



Administration Building
127 East Oak Street, Juneau WI 53039
920-386-3605 / Fax: 920-386-4292

SHELBY J. MILLER
Chief Deputy
smiller@co.dodge.wi.us

CHRISTINE M. KJORNES
Deputy
ckjornes@co.dodge.wi.us

INCIDENT REPORT

SEP 12 2016

Date:

CLAIMANT INFORMATION

DODGE COUNTY, WIS.

Claimant First Name:

Claimant Middle Initial:

Claimant Last Name:

Barbara

J.

Rehm

Address: 950 Whispering Pines Circle

City: Lake Mills

State:

ZIP Code: 53551

Home Phone: 920-448-7426

Work Phone:

Cell Phone: 920-733-4946

Claimant Signature:

Date:

Barbara J. Rehm

9/10/16

INCIDENT INFORMATION

Date of Incident: Aug 31st

Time of Incident: Late Morning

Location of Incident:

Highway 89 - North on I 94 Towards Waterloo, WI.

If Applicable Vehicle Make:

Vehicle Model:

Vehicle Year:

Hyundai

Tucson

2016

Amount of Reimbursement Requested:

\$38750

Description of Incident/Loss:

Drove on White Paint Strip That was not
Dry. There were no signs saying there
was wet paint. The paint truck and
warning truck were about 2 miles ahead
of where the painting started. The
paint had not dried.

Thank you

WITNESS INFORMATION

Witness First Name:

Witness Middle Initial:

Witness Last Name:

Address:

City:

State:

ZIP Code:

Home Phone:

Work Phone:

Cell Phone:

Please attach Billing Statement or Estimate to this Report.

Return this Form, Billing Statement and/or Estimate to:

Dodge County Clerk
127 East Oak Street
Juneau, WI 53039



Fueled Customs, LLC

403 South CP Ave.
WI 53551

Invoice

Phone # 920-648-4777

fueled.llc@gmail.com

Date	Invoice #
9/1/2016	5

Bill To
Bob Rehm - <i>Bob Rehm</i>

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
8	Hours	45.00	360.00
	Remove road paint from inner wheel wells front/back, and under rocker panels.		
	Pressure Wash	8.00	8.00
	Sales Tax 5.5% Jefferson County	19.80	19.80
		<i>See attached 9/1/16</i>	
		Total	\$387.80

SUPERVISOR'S INVESTIGATION REPORT

ACCIDENT/INCIDENT – PROPERTY DAMAGE/LOSS

The unsafe acts of drivers and the unsafe conditions that cause accidents can be corrected only when they are known specifically. It is your responsibility to find them, name them, and to state the remedy for them in this report.

Department: Dodge County Highway Commission Report Date: 9/15/16
Date of Accident/Incident: 8/25/2016 If applicable: Digger's Hotline contacted: ☐ Yes ☐ No
Time of Accident/Incident: late morning ☒ a.m. Digger's Hotline #: N/A
☐ p.m.
Location of Accident/Incident: Hwy 89 in Jefferson County Estimate Repair Cost \$ 387.80
County Vehicle #/Description: #441 paint truck Job No.: 461-028 (090)
Driver Name: Wally Fett Close Date: _____

1st Party Name: Barbara Rehm License Plate # unknown
2nd Party Name: _____ License Plate # _____
Sheriff Incident # N/A Police Notified ☐ yes ☒ no

NUMBER OF INJURED PERSONS AND EXTENT OF PROPERTY DAMAGE: **None injured, white paint on unknown 2016 vehicle**

DESCRIPTION OF ACCIDENT (state in detail what occurred just before and at the time of the accident): **On the day of the incident I received a call from Mr. Rehm in the afternoon. He stated that his wife drove through our paint. I told him our paint removal procedure. He stated that his wife saw the trucks with flashing lights up ahead off to one side of the road but by the time she got to them it was too late. He claimed that we had no signs out warning of wet paint. This was in Jefferson County so I did not visit the site to document the area of footage that Mrs. Rehm was in the paint. I do know that our crew does a very good job of signing the work zone and sets signs at every major intersection. I don't have enough information to know where she turned on the road behind the paint crew as apposed to where the warning signs would have been set. I have attached a copy of our paint removal procedure which we follow every fall to clean our own truck for the winter. I have also attached a copy of Dodge County's paint protocol which outlines our procedure for signing. I would urge Dodge County to refuse this claim.**

UNSAFE CONDITIONS/ACT (describe unsafe conditions such as faulty brakes, lights, etc. and/or unsafe action of driver contributing to the accident): **none**

REMEDY (as a supervisor, what action have you taken or do you propose taking to prevent a repeat accident): **none**

Wally Fett

Employee Signature

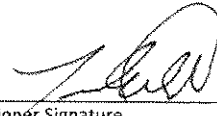
Date



9-15-16

Supervisor Signature

Date



9-16-2016

Commissioner Signature

Date

c: Employee File
Human Resources File

Dodge County Paint Protocol

Dodge County's long line painting operation consists of 3 trucks.

Truck #124, a pickup truck will set signs prior to painting. The "Wet Paint" signs are set in both directions of travel on the road being painted between major roads or at a span of 3 miles, whichever is less. This truck will continue to set and move signs as the painting proceeds.

Truck #3 a Freightliner with digital message and arrow board and crash cushion follows the paint truck. This truck will have an arrow pointing which direction the traffic should go as well as the color of the wet paint.

Truck #441 the paint truck has signs saying wet paint in white or yellow whichever we are painting. All of the trucks run with all lights and yellow top lights on.

The paint used by Dodge County is a waterborne acrylic. Drying time of the paint is from 3 to 15 minutes based on temperature and humidity. It can be removed with a solution of hot water and ammonia (one cup ammonia to one gallon of water) and soap. The area with paint may have to be soaked multiple times until the paint softens so it can be wiped clean and rinsed. Our paint trucks are cleaned by the same process each fall.



Strength in...
Members

Brenda Besteman

Senior Liability Claims Representative

Telephone: 608.245.6892

Facsimile: 608.852.8649

bbesteman@wmmic.com

James Mielke
Dodge County Administrator
Dodge County
127 E Oak St
Juneau, WI 53039

September 19, 2016

RE: Barbara Rehm v. Dodge County
Date of Loss: 8/25/2016
Claim #: 2016084494
Event #: 92423

Dear Mr. Mielke,

We received the above referenced claim on 9/15/2016. Following a review of the information and an investigation of the facts, it has been determined that Dodge County has no liability for this claim. Please have your Board issue a formal disallowance and provide a copy of this disallowance to WMMIC.

This claim will be closed on the date of receipt of the disallowance.

This document has been automatically attached to the event/claim record in Riskmaster for your reference.

Thank you for your assistance. Please contact me at 608-245-6892 if you have any questions.

Sincerely,

Brenda Besteman, AIC, ARM
Senior Liability Claims Representative

CC: file

WISCONSIN MUNICIPAL MUTUAL INSURANCE COMPANY

4785 Hayes Road, Madison, WI 53704-7364 • 608.246.3336 • www.wmmic.com

Zev D. Kianovsky
Asst. Corporation Counsel
(920) 386-3881

Julie K. Wilhelm
Asst. Corporation Counsel
(920) 386-3593

Kathilynne A. Grotelueschen
Asst. Corporation Counsel
(920) 386-4337

County of Dodge
Office of Corporation Counsel

127 E. Oak Street
Fourth Floor, Administration Bldg.
Juneau, WI 53039-1329
Fax (920) 386-3596

John F. Corey
Corporation Counsel
(920) 386-3592

Kelly L. Lepple
Secretary to Corporation Counsel
(920) 386-3590

Karen S. Schultz
Administrative Assistant
(920) 386-3964

Rachel E. Davison
Legal Secretary I
(920) 386-3591

M E M O R A N D U M

TO: Members,
Dodge County Executive Committee

FROM: John F. Corey
Dodge County Corporation Counsel

DATE: September 9, 2016

RE: Coverage of Members of the Dodge County Board of Supervisors by WMMIC's
Errors and Omissions Insurance Policy

At the Dodge County Executive Committee meeting held on September 6, 2016, Supervisors Jeff Berres asked me whether or not members of the Dodge County Board of Supervisors are covered by WMMIC's errors and omissions insurance policy. At that time, I informed Supervisor Berres that I thought the members would be covered by the policy.

After the meeting on September 6, 2016, I spoke with Brenda Besteman, Senior Liability Claim Representative, of WMMIC. Ms. Besteman confirmed my belief that members of the Dodge County Board of Supervisors are covered by the errors and omissions policy, subject to the provisions of the policy. In other words, under the terms of the policy, there would be coverage for some legal claims, but not for others. For example, there would not be coverage for legal actions requesting declaratory or injunctive relief.

JFC:kl